

**SHENENDEHOWA CENTRAL SCHOOL DISTRICT**  
**BUS STOP CHANGE REQUEST**

The Shenendehowa Central School District provides transportation for all students living within the boundaries of the Shenendehowa School District. Each bus transports children to multiple schools, limiting the time the bus has available for each individual school. To most efficiently route all children to and from school on time, bus stops are created to serve the majority of students located in a particular geographic area. As per Board of Education policy, bus stops may be located up to 2/10 of a mile from home for students in grades K-5 and 3/10 of a mile from home for children in grades 6-12. Late bus stops may be established farther from home due to the reduced number of buses available for this additional service.

The District recognizes that at times there are safety concerns that may require a bus stop location to be reviewed. While all requests will be reviewed and investigated, Education Law states that changes may not be based upon the "personal challenges facing individual parents." Stops will not be changed for these reasons.

If you feel that there is a safety concern that must be addressed regarding your child's bus stop, please complete this form and return it to the Director of Transportation, 970 Route 146, Clifton Park, NY 12065 or email @ transportation@shenet.org. Please allow 2-3 weeks for a response.

---

Name of Parent or Guardian: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Address: \_\_\_\_\_

School: \_\_\_\_\_

Requested Bus Stop Location: \_\_\_\_\_

Check one:

\_\_\_\_\_ Morning Stop      \_\_\_\_\_ Midday Stop      \_\_\_\_\_ Afternoon Stop

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Effective Date of Change \_\_\_\_\_ Date Received \_\_\_\_\_

---

Office use: Response: \_\_\_\_\_ Date: \_\_\_\_\_